

Bylaws of the
Southern New England Chapter
Society for Industrial Archaeology
Voted at the Annual Meeting
November 5, 1988

Article I. Name.

The name of the local chapter of the Society for Industrial Archaeology representing Connecticut, Massachusetts and Rhode Island shall be the "Southern New England Chapter".

Article II. Purpose.

The purposes of said chapter are in accord with those of the parent Society, to wit: to encourage scholarly study of, and to provide the dissemination of information about, industrial archaeology; to foster the documentation, preservation, and interpretation of industrial artifacts, structures, sites, and their contexts in the region; and to obtain the cooperation and support of interested organizations and groups in order to further the goals of the national and local organizations.

Article III. Membership.

Section 1. Membership in the Chapter is open to all persons who wish to participate with other members in achieving the purposes of the Chapter and the Society, in accordance with its bylaws.

Section 2. There shall be three classes of chapter membership: life, regular, and student. Chapter dues shall be established by a majority vote of the chapter membership attending an annual meeting.

Section 3. Members delinquent in paying dues for one year shall be dropped from the rolls of the chapter.

Section 4. Chapter members are encouraged to become members of the Society for Industrial Archaeology.

Article IV. Meetings.

In accordance with the national bylaws, the chapter shall hold a minimum of two (2) meetings a year, one of which shall be held during the Fall and shall be the Annual Meeting of the Chapter. Minutes of the Annual Meeting shall be sent to the Chairperson of the Local Chapter Committee of the national organization within 45 days of the meeting. An annual report and financial statement shall be forwarded to the Chairperson of the Local Chapter Committee during the month of January.

Article V. Officers.

Section 1. There shall be four officers of the Southern New England Chapter, namely, the president, the vice-president/program coordinator, the secretary, and the treasurer. The offices of secretary and treasurer may be combined or separated at the discretion of the chapter membership.

Section 2. The officers shall constitute an executive board which may meet as determined by, and as called by, the president to conduct the business of the chapter as authorized by the membership. The executive board may appoint committees to assist the board in furthering the purposes of the Chapter.

Section 3. The president shall preside over all meetings of the membership and shall bear responsibility for the preparation and presentation of the annual report of the chapter at the annual meeting of the national society. The president shall also have check-signing powers relative to the authorized conduct of the chapter's financial affairs.

Section 4. The vice-president/program coordinator shall be responsible for the organization of all field trips, recording parties, or other scholarly activities undertaken by the chapter, and shall keep a record thereof. He/she may appoint project coordinators. In the absence of the president, the vice-president shall preside over the affairs of the chapter.

Section 5. The secretary shall keep and maintain the minutes of all meetings of the chapter; shall attend to any necessary correspondence; and shall notify the membership of meetings and projects. In the absence of the president and vice-president, the secretary shall preside over the affairs of the chapter.

Section 6. The treasurer shall have custody of all chapter funds; shall be responsible for maintaining accounts; and shall annually submit a written financial report and bank statements to the membership. In January, the treasurer shall submit a written report to the President for submission to the Chairperson of the Local Chapter Committee of the national organization. The treasurer shall maintain an official list of the chapter's membership. He/she shall also have check-signing powers relative to the authorized conduct of the chapter's financial affairs.

Article VI. Authority.

Section 1. The Chapter may undertake any activities consistent with the purposes of the Chapter set forth in Article I. The chapter shall not take any action in the name of the national organization without prior approval of the Board of Directors of the national society.

Section 2. These bylaws may be amended by a majority vote of those present and voting at the Annual Meeting.